ACCESS INFORMATION

Venue Address:

Royal Armouries Conference & Events Armouries Drive Leeds LS10 4SY

When using a Satellite Navigation System please use the postcode LS10 1LT.

Driving to the venue:

All vehicles should arrive via the road to the rear of the Holiday Inn Express using the directional signage in place as you approach the Royal Armouries.

On arrival at the venue, traffic marshalls will greet you, and you may be asked to move to the venue's local marshalling area until space at the venue becomes available.

Unloading

On arrival to the venue, each exhibitor will be met by the traffic management staff and introduced to a member of staff with a trolley. They will load off onto the trolley (or trollies) as required. The venue member of staff will then take the trolley to their stand.

Parking

Once the vehicle is unloaded it will need to be moved to either the Van Parking site, or the car park behind the venue. You can now book these online at https://royalarmouries.standcatering.co.uk

Car parking: There is a secure, 24-hour manned, and CCTV-monitored multi-storey car park, located about 100m from the venue entrance. Once you have unloaded your stand material, we advise you to use this facility. Should you park anywhere else then you do so at the risk of being clamped.

High sided vehicles will not be permitted into the car park due to height restrictions of 2.1 meters.

Van parking (for vehicles above 2.1m only) is close by – for more information on prices and to make a booking please visit https://royalarmouries.standcatering.co.uk



If you need further information regarding van parking, please contact the venue using the details below.

T: +44 (0) 1132 201 990 e: venuehire@armouries.org.uk w. click here

Deliveries

Please ensure that deliveries are scheduled when someone will be on-site to receive them. If you are unable to guarantee this, please consider using DSV as they will be on-site - and will only deliver once someone is there to receive the goods.

Please note that if a delivery needs to be offloaded with a forklift or if assistance is needed with manual offloading, please contact Jesse James using the details below:

t: +44 (0) 121 780 2627 e: <u>jesse.james@dsv.com</u>

Please note that we cannot accept deliveries before 13 May.